



**CLEVELAND COUNTY BUDGET BOARD
MINUTES
THURSDAY, OCTOBER 08, 2020**

This Special meeting was conducted in accordance with 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. The public observing social distancing joined the Zoom Meeting by calling (346) 248-7799. The meeting ID is 824 5284 3333. Passcode: 155813. Public comment was made by calling ahead to (405)366-0200 to be added to the list.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82452843333?pwd=aXJaaGo5LzBGaldOU1JxOU5GZEFhdz09>

The special scheduled meeting of the Cleveland County Budget Board was called to order at 9:00 a.m. this 8th day of October 2020, in conference room 200 of the Cleveland County Office Building, 201 South Jones by Chairman Darry Stacy. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Jim Reynolds, Vice-Chairman
Tammy Belinson, County Clerk
Rod Cleveland, Member
Sheriff Blake Green, Member
Harold Haralson, Member
Douglas Warr, Member,
Terri Morrow, representing Marilyn Williams, Member (Terri Morrow was absent at roll call but entered the meeting shortly thereafter.)

Others present were: Assistant District Attorney Carol Dillingham, Assistant District Attorney Kristina Bell, Alison Vinson, Melinda Duke, Undersheriff Kent Richie, Bryan Jenkins, Jennifer Frank, Shannon Largent, George Mauldin, Jacob McHughes, Melissa Nies, Billijo Ragland, Kathy Singer, Sarita Scott, Brian Wint, John Roberts, Tyler Crook, and Daniel Thatcher,(by Remote).

A. Items of Business:

1. Presentations of FY2020/2021 Budgets are as follows:

County Assessor Douglas Warr presented his budget first and stated that last year's budget was \$1,080,641.00 and this year, they are asking for \$1,174,641.00 and the Visual Inspection budget was more this year from last year's budget of \$1,179,959.00 to \$1,414,959.00. He spoke to each need for the increase in his budget and explained that all but 10% of the Visual Inspection budget is reimbursed to the county.

Building Maintenance increased its budget from \$836,253.00 to \$854,123.00 for personnel contingency. It was discussed that everyone should do personnel contingency the same, either at 3% or \$100 per month per employee. Last year, the county did the \$100 per month per employee.

Capital Improvement Fund, FY 19-20 Budget Total - \$17,325,511.00 has an increase to \$22,069,392.00.

Commissioners – Admin, last year's budget for FY 19-20, \$1,011,034.00 increased for personnel contingency and travel in FY 20-21 to \$1,158,427.00. Discussion was had on the personnel contingency to make it fair and equitable to do the \$100 per month.

Commissioners – General Gov., was padded \$500,000 because of the work going on at the Couch Center and was removed. Tammy Belinson asked for a revised sheet on the figures of FY 19-20, \$3,508,319.00 to FY 20-21, \$4,405,500.00. The increase is \$362,000.00 for Maintenance & Operations for Attorney Fees and electricity, at \$3,870,319.00.

Commissioners- Highway Gen. has personnel contingency and for the first time because of the new system the Commissioners are together in the Budget, but they are separate line items. That way each Commissioner can gauge their expenses and is not intermingled with others. Personnel contingency is based on the \$100 per employee. Each District had \$600,000.00.

County Audit, by law, they have to rate it at one-tenth of one mill, the FY20-21 is set at \$250,693.00. The account will roll over each year and as it builds a surplus, a request to transfer the money into the General Fund can be made to the State Auditor's office.

County Clerk, the budget increased \$60,000 for the remodel of the front counter and will add a personnel contingency and will present some new totals later. FY 20-21 budget amount is currently \$1,636,813.

Court Clerk, Tammy Belinson presented for Marilyn Williams. The FY 20-21 budget of \$1,699,154.00 does not include a personnel contingency and should be included. It does include \$25,000 for remodel of the front counters.

District Court: the FY 20-21 budget decreased from \$116,881.00 to \$51,600.00 in 2019. The county is no longer paying the salaries of two secretaries. The Family Court Contract and the Drug Testing Contract for \$15,000.00 remain in the budget.

Election Board: Kathy Singer presented the budget. She said that the amount of \$969,559.00 will decrease \$85,000.00. Personnel contingency is the same as last year's budget. The M & O is high due to the redistricting cycle. The precinct lines are redrawn and new ID Cards are issued during that time. Postage spent since June 2020, is \$51,000.00. She went over other expenses that have increased for 2021. She said that they are very thankful for the CARES ACT Relief that has helped to purchase needed equipment.

Emergency Management's budget decreased from \$266,214.00 to \$214,508.00 due to one less employee in that office.

Employee Insurance & Benefits remained the same as last year's budget.

Excise Board has no change from last year at \$6,500.00.

Fairgrounds: remains the same at \$408,250.00.

Free Fair: no changes in the amount of \$81,500.00.

HR Department: Alison Vinson said that their personnel contingency was based on 3% and added extra for a new computer for an employee in that department. The FY 20-21 budget stands at \$202,116.00.

IT Department: Denise Ellison said that their budget is less this year from \$539,046.00 to \$532,505.00. It does contain a 3% contingency in that amount.

Law Library (DA's): no change in the amount of \$32,327.00.

OSU Extension: their budget remains the same at \$427,318.00.

Purchasing Department's budget increased because they are now paying for copy paper, and since new desks were purchased, the one-time payment for a copier will come out of their budget for next year. The desks cost \$5,600.00, and the copier would have cost the same.

Sheriff's Budget did not include a personnel contingency, but since the budget increased from FY 18-19, \$10,284,910.00 to \$10,604,910.00 in FY 19-20 and remains the same for FY 20-21. Sheriff Green expressed his concerns about the unemployment expense.

Sheriff Green said that the requested budget is \$15.625 million. The things talked about from Ad Valorem is the \$10.6 million and they have the Justice Authority money that is continuing and a balance that they will get \$2.1 million from that and have factored \$1.0 million only for the Sales Tax.

The raises are not effective until January 1, 2021. They will have to come up with \$1.86 million in terms of fines, fees, and Federal Contracts in the Cash Funds.

Darry Stacy said that part of the Sales Tax language was for an increase in salaries and benefits for the Sheriff's Department and is putting forth \$1.0 million toward that from those dollars coming in.

Treasurer's Budget reflects extra for remodel of \$35,000 which can be taken out due to the COVID money. He said that they are square at the \$1,426,044.00, same as last year's budget.

Darry Stacy said they have a lot of numbers to recalculate and will need to meet again to do this.

Tammy Belinson said she will recalculate the personnel contingency amounts.

2. Tammy Belinson moved, seconded by Jim Reynolds, to **table** the approval of **Final Budget** for 2020/2021 Fiscal Year.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Blake Green, yes; Harold Haralson, yes; Douglas Warr, yes; Terri Morrow, yes.

Motion carried.

3. Tammy Belinson moved, seconded by Jim Reynolds, to **table** the approval of **publishing** the Final Budget for the 2020/2021 Fiscal Year.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Blake Green, yes; Harold Haralson, yes; Douglas Warr, yes; Terri Morrow, yes.

Motion carried.

B. No Budget Board Members discussions concerning **County Business** were had at this time.

C. No comments from the **Public** were heard at this time.

D. There being no further business to come before the Board, Harold Haralson moved, seconded by Jim Reynolds, that the meeting is **adjourned** at 10:10 a.m.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Blake Green, yes; Harold Haralson, yes; Douglas Warr, yes; Terri Morrow, yes.

Motion carried.


(Clerk's Note: The agenda was posted on October 6, 2020 at 8:31 A.M.)

**BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA**



Darryl Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

